

# Project Management II

## Leadership of Project and Team

### Immersion of leadership competence in projects

#### About the topic

The soft skills of a project manager are getting as important as the methodical competence for the execution of complex projects. Mainly in interdisciplinary project teams or in matrix-organised companies the project manager needs leadership competence and communication strengths.

#### Who should attend the seminar?

The seminar addresses to project managers, project assistants and team members who are involved in the leadership of complex projects. The seminar is suitable for people in all markets and branches and for private and non-profit organisations as well as for public administrations.

You have already acquired experience in project management and you have participated in the seminar «Project Management I – Methodology and Instruments» or equivalent.

#### Your benefit

- You will improve your knowledge of project management and find out about the latest trends
- You will recognise that projects are social systems and learn to master them accordingly
- You will find yourself in a better position to design social processes and develop team communication
- You will develop a high degree of action competence in the area of soft skills
- You will be in a position to recognise the complexity of a project and to lead it accordingly
- You will improve the handling of uncertainty of projects and optimise the deployment of resources

#### Your company's benefit

- Higher success rate for difficult projects which are most sensitive concerning their social complexity
- Reduction of risks e.g. by early recognition of critical project situations and taking the appropriate measures
- Optimising the execution time for time critical projects
- Good cost-benefit ratio and quick return on investment

#### Contents

- Overview of project management
- Develop project processes
- Successful project initiation
- Team leadership and co-operation
- Analysis of the project network and its context
- Information and communication within and around the project
- How to deal with conflict and resistance
- Project steering and controlling
- Success factors and trends in project management

#### Methods

In this seminar the relevant topics will be developed according to the state-of-the-art project processes. You are expected to bring along your own project situations. We count on your active participation on the factual and emotional level (inter-personal relationships) with regards to the seminar content.

#### Trainers

Eugen Huber  
Jürg Kuster

Details of which lecturer participates in which seminar are available on request.

#### Administration

##### Dates

15. – 17. June 2009  
2. – 4. December 2009

##### Duration

3 days

##### Schedule

Start on 1. day 9.30 a.m.  
End on 3. day 5 p.m.

##### Venue

Technopark, Zurich

##### No. of participants

max. 18 persons

##### Documentation

Participants receive a written documentation for reference with in-depth information on the seminar topic.

##### Seminar rates

CHF 2940.– per person  
(CHF 2640.– for each additional employee of the same company attending the same seminar)

Please also note the terms and conditions on page 139.